

Zoom Video Communications

Responsibility	MedTec Medizintechnik GmbH Sportparkstrasse 9 35578 Wetzlar Germany phone: +49 6441 679180 e-mail: info@mbst.de
Contact details of the data protection officer	Person in charge for the company (management/owner) MedTec Medizintechnik GmbH Sportparkstrasse 9 35578 Wetzlar Germany phone: +49 6441 679180 e-mail: info@mbst.de
Purpose of data processing	To do a training session to raise awareness or expand the expertise of employees. To conduct external communications to inform external parties. To conduct internal communication to inform employees configuring, operating, monitoring and maintaining application software, administering, setting up and using video calls.
Legal basis	Legal basis GDPR: Art. 6 para. 1 lit. b - lawfulness of processing (contract) GDPR: Art. 6 para. 1 lit. f - lawfulness of processing (legitimate interest) § Art. 26 BDSG (new) - data processing for purposes of the employment
Legitimate interest	Legitimate interest: if there is no contractual relationship, the legal basis is Art. 6 para. 1 lit. f) GDPR. In this case, our interest is the effective implementation of "online meetings".
Recipients of personal data outside of the company/authority	Personal data processed in connection with participation in "online meetings" is generally not disclosed to third parties unless it is specifically intended for disclosure. Please note that content from "online meetings", as with face-to-face meeting sessions, is often intended exactly to communicate information with customers, prospects or third parties and is therefore intended for disclosure. Additional recipients: Zoom Video Communications, Inc. (https://zoom.us/privacy) The data cannot be accessed externally.
Guarantees and receipt of guarantees	We will only transfer your personal data to a recipient in a third country following the prior conclusion of standard contractual clauses approved by the European Commission.

Duty to inform according to Art. 13, 14 GDPR MedTec

GmbH Zoom Video Communications

Date: 09.12.2020

Storage period	Deleted after 1 year
Right of access	You have the right of access to the personal data we process about you. In the case of a request for information that is not made in writing, we ask for your understanding that we may require evidence from you to prove that you are the person you claim to be.
Right to rectification	Furthermore, you have a right to rectification, i.e. you can request us to rectify your incorrect personal data without delay. Taking into account the purposes of the processing, you have the right to request that incomplete personal data be completed, including by means of a supplementary declaration.
Right to erasure	You have the right to request that we delete your data without delay. We are obliged to delete personal data immediately if one of the following reasons applies: <ul style="list-style-type: none">▪ Purposes for which the personal data was collected cease to apply.▪ You withdraw your consent to the processing. There is no other legal basis for the processing.▪ You object to the processing. There is no other legal basis for the processing.▪ The personal data have been processed unlawfully.▪ Deletion of the personal data is necessary for compliance with a legal obligation under Union or Member State law to which the controller is subject. The personal data have been collected in relation to information society▪ services offered in accordance with Article 8(1).
Right to restriction of processing	You have the right to request the restriction of processing if one of the following conditions applies: a. The accuracy of the personal data is disputed by you. b. The processing is unlawful. The processing is unlawful; however, you object to erasure. c. Personal data is no longer required for the purposes of processing; however, you need the data to assert, exercise or defend legal claims. d. You have objected to the processing pursuant to Art. 21 (1) DS-GVO. As long as it has not yet been determined whether the legitimate reasons of the controller prevail over yours, processing will be restricted.
Right to object to processing	In particular, you have the right to object to the processing of your data in connection with direct marketing if this is carried out on the basis of a balance of interests. To do so, please contact the controller of the processing.

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Right to data portability	You have the right to receive the data provided by you in a structured, common and machine-readable format from the person responsible. We must not obstruct a transfer to another data controller.
Right to complain to a supervisory authority	The Hessian Commissioner for Data Protection and Freedom of Information Prof. Dr. Michael Ronellenfitsch PO Box 31 63 65021 Wiesbaden Gustav-Stresemann-Ring 1 65189 Wiesbaden phone: 06 11/140 80 fax: 06 11/14 08-900 e-mail: poststelle@datenschutz.hessen.de Homepage: http://www.datenschutz.hessen.de You can complain to the competent supervisory authority (Art. 77 GDPR).
Automatic decision-making and profiling	As a responsible company, we do not use automatic decision-making or profiling when collecting your personal data.
Categories of personal data (Art. 14 GDPR)	Display name File recording (video/audio/presentation) (optional) E-mail address Gender IP address Communication data Last name Profile picture (optional) First name
Sources of personal data (Art. 14 GDPR)	The employee enters his/her data into the software on his/her own responsibility. SaaS service provider / manufacturer Video Communications Documents and information provided by the customer/participant